



**JAIDEV EDUCATION SOCIETY'S**  
**J D COLLEGE OF ENGINEERING AND MANAGEMENT**  
**KATOL ROAD, NAGPUR**  
Website: [www.jdcoem.ac.in](http://www.jdcoem.ac.in) E-mail: [info@jdcoem.ac.in](mailto:info@jdcoem.ac.in)  
(An Autonomous Institute, with NAAC "A" Grade)  
Affiliated to DBATU, RTMNU & MSBTE Mumbai  
**Examination Section**



**VISION**

To win the trust of all stakeholders in conducting the assessment and evaluation.

**MISSION**

1. To frame and adopt procedure for various works involved in accountability.
2. To utilize the resources as per expertise of individual and maintaining good quality and standard of assessment work.
3. To ensure that the student participate in assessment process enthusiastically.

Ref. No.: JDCOEM/ES/24-25/W-24/14

Date: 13/03/2025

**NOTIFICATION FOR EXAMINATION FORM FILLING**

MBA students of JDCOEM studying under Autonomous Curriculum and those who are having backlogs are informed that the Form filling of **MBA-I-Sem Winter-2024 (MAKEUP) Examination** is starting from the following mentioned date. Students having any backlog and those who wish to apply for Grade Improvement are required to fill the examination form before the last date.

**Examination Fees Structure:**

**MBA (MAKEUP) Examination Fees: Rs. 1000 + 300 x Number of Backlogs**

Name of Examination	Last date to fill Exam Form	No Exam forms will be accepted from students
1. MBA-I-Sem. (MAKEUP) Examination	15/03/2025 - 22/03/2025	24/03/2025

All the students satisfying the eligibility conditions above are required to fill examination form.

**Procedure:**

1. The students are required to fill all the details neatly & correctly in the exam form. After that get it forwarded from the class teacher.
2. Then students need to get the exam form approved from the HOD. Once approved by the HOD, the student needs to make the payment of examination fees at the account section. (It is necessary to show the exam form to the cashier in the account section).
3. After payment of requisite examination fees, the students are required to submit the exam form with the counter slip of fees payment receipt to the department.

**Copy to:**

1. Ho'ble Directors, JES
2. Resp. Vice Principal, JDCOEM
3. Dean of Academics, Dean of Student
4. All Head of Departments - for circulation among students and Students's Notice Board.
5. Website and Library Section
6. Account Section

  
Dy. Controller of Examinations

  
Dy. Controller of Examinations



  
Dy. Controller of Examinations



  
Principal

JD College of Engineering & Management  
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